

# CCSAM BOARD MEETING MINUTES (Draft)

Tuesday, November 30, 2021

Zoom conference

7:00 PM

ATTENDANCE: Karin McSherry, Richard Huybers, Kevin Miller, Marissa Zurba, Murray Carter, Kristin Isaak, Pam Little, Laurie Penton

Regrets: Pauline Nadlersmith, Katrina Froese

1. Chairman's comments – Richard: Meeting called to order at 7:06 pm. Richard hoped that no one took offence at his recent email regarding our covid policy. Laurie Penton was invited to the meeting to talk about WPNC.
2. Approval of last meeting minutes – **MOTION:** To accept the October 26, 2021 minutes. Murray. 2<sup>nd</sup>: Richard. All in favor. **Passed.**
3. Financial Report – **MOTION:** To accept the Financial Statement as presented by Marissa. Marissa. 2<sup>nd</sup> Richard. All in favour. **Passed.**
4. ED Report – Karin – report in Dropbox. Highlights: Membership is 22 clubs so far. Four clubs to follow up with. Around 1000 members. Coaching clinics going on. Purchased some radio ads. Jeff McMillan (ULLA rep, used to be YES wax) would like their company to become a CCSAM sponsor. Discussion in favour: fluoros are going out, ULLA is Manitoba -made, CCSAM endorses non-fluoro, no other wax competitors right now. Questions: what if they are other companies who want to be sponsors? Suggestions: put a time limit on it e.g. two years, have a memo of understanding. Club meetings are happening. Refreshing/fixing our website. Reviewing the accessibility of WPNC for people who want to try the sit-skis. Darcy Beer has resigned from the Board. Karin was on CBC TV skiing at WPNC. Club fees for joining CCSAM (\$50-85) were waived last year, do we waive it again? Do we need it all? Roughly \$1000 of income. We will keep it.
5. Integrated Club Funding review- Marissa. Clubs fill out a google form to determine how many points they will get. This is linked to the Pillars. Seems to be working well. We can look at tweaking the weighting of certain items. **MOTION:** to accept the first intake of the October 2021 Integrated Club Fund. Kevin. 2<sup>nd</sup>. Richard. All in favour. **Passed.**
6. Policy Review – Rule of Two Guidelines- PDP approved this document. Very detailed. **MOTION:** to accept the Rule of Two Guidelines. Richard. 2<sup>nd</sup> Karin. All in favour. **Passed.**
7. Strategic Plan Review
8. Events- Pam: RMNP would do an event in the first week of March. The Floppett (Saturday, March 5<sup>th</sup>) is also that weekend. Could RMNP do the 6<sup>th</sup>? Should we have two events on the same weekend? An event needs to be associated (be a member) with CCSAM for us to endorse it and put it on the CCSAM calendar.
9. Program Reports:
  - Provincial Development Program – In Vernon right now with Pauline and others.
  - CANSI – See report from Katrina.
  - Recreational Skiing –See report from Kevin.

- Ski Patrol – No report
- Para Nordic – MACS- have a try-it day at WPNC for sit-skis.

10. Club Reports- Charleswood lots of new members. Have had a couple of outings. Dead Ox: starting jackrabbits soon. Started grooming.
11. Windsor Park Nordic Centre – Snowmaking equipment is on order. Got most of the trail work done before the snow. Murray helped with some re-routing of the trails. Hoping to replace some of the dim old city lights. This may go ahead on Thursday this week. It probably would have worked better if the snow had set for a few days before grooming it this year, but people just wanted to get on it. Jackrabbit groups are out there already. Groomed extra grids and they are being used. Organizing the new rental equipment. Considering extending lighting to the new trails. Waiting for new grooming equipment to come. Radio equipment has been helpful. Staffing availability is limited so the operating hours may have to be reduced. An accessible toilet is scheduled for December 1. Going to install a high-performance air filter. Need to make these things clear on the website: WPNC requires masking. Doesn't require vaccinations. You can come in and change your boots. Do not linger. Coffee and CB's will be for take-out.
12. New Business- Saskatchewan and Alberta want to work together on officials' training. Will meet with Karin and Richard to discuss the possibilities.  
November 10, 2021- **EMAIL MOTION:** To approve the attached Covid-19 Vaccination Policy. Karin. 2<sup>nd</sup> Richard. All in favour. **Passed.**
13. Adjournment- **MOTION:** To Adjourn at 8:56 PM. Kevin. 2<sup>nd</sup> Murray. All in favor. **Passed.**

2021-2022 Monthly Meeting Schedule - Last Tuesday of each month: Dec 28, Jan 25, 2022, Feb 22, Mar 29, Apr 26, May 31

Next meeting: Tuesday, December 28, 2021 at 7:00 PM