

Provincial Development Program Committee Meeting  
MEETING MINUTES  
Thursday November 12, 2020

Zoom Meeting

Present: Pauline, Karin (minutes), Richard, Megan, Shayna, Julie, Andrew, Raphaël, Steven W  
Regrets: Ihor, Tamara

Called to order: 8:05 PM

1. Approve minutes from last meeting **MOTION:** To approve Thu Oct 8, 2020 meeting minutes as presented. No corrections. Karin, 2<sup>nd</sup> Megan. All in favour. Passed.
2. 2020-2021 PDP Manual
  - PDP Covid-19 protocol additions since October meeting
  - Symptomatic coach or athlete scenario planning. Allow for 1 extra coach if isolation necessary.
  - **ACTION:** Karin to apply updates and send draft. Deadline for final Dec 10<sup>th</sup>??
3. Events
  - Ski decontamination event (Steven/Andrew/Ihor). Andrew planning club specific event. Virtual session possible. No update on public event.
4. Athlete Development – no update
5. Equipment & Waxing
  - [No-Fluoro] Waxing-Protocol-2020-UPDATED document approved.
6. Coach Development
  - Laurie planning follow up coach meetings on CCSAM Zoom account.
  - Nordic Ski Lab subscription – CCSAM to fund 9 sub accounts – first access TBD at next coach meeting.
7. New Business – appointment of Jennie Hissa as Kenora rep (replacing Betsy) approved.
8. Outstanding Action Items:
  - PDP waxing tools need replacing – **Steven**
  - Ski Decontamination event – **Ihor** to follow up
  - 2020-2021 PDP Manual – **Karin** to send updated draft to all prior to Dec meeting.
  - Coach Agreement, Travel Policy, Screening Policy – **Karin**
9. Next meeting: Thursday December 10, 2020 8:00 PM

Adjourned: 9:19 PM